

**FLORIN COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
7090 McComber Street
Sacramento, CA 95828
Monday, April 8, 2024
7:00 P.M.**

1. CALL TO ORDER AND ROLL CALL

President Russell called the meeting to order at **7:00PM**.

2. ESTABLISH QUORUM/APPROVAL OF AGENDA

Cindy Russell	Director	PRESENT
Leonard Heimericks	Director	PRESENT
Judi Johnson	Director	PRESENT
Gary Schopf	Director	PRESENT
Timothy Baliel	Director	PRESENT
Edmond Leggette	General Manager	PRESENT

Quorum established.

Director Johnson made a motion to approve the Agenda.

Attorney Bernadett brought up a concern regarding pending litigation with Arrow Construction and noted that an incident came up earlier in the day that requires the Board's immediate attention and recommends a closed session be added to the end of the Agenda. She also noted that per the Brown Act, an item can be added to the Agenda after that Agenda has been posted if that specific item requires the Board's immediate attention, but can only be added by a 2/3 vote which would be 4 Board Members approving the addition to the Agenda.

Director Johnson amended her previous motion and made a new motion to approve the Agenda with the added closed session suggested by the Attorney.

Director Baliel second the motion.

Board unanimously approves the Agenda with adding a closed session with the Attorney at the end of the meeting.

3. PUBLIC COMMENT

No public comment.

4. EMPLOYEE COMPENSATION STUDY – BRYCE CONSULTING

The consultant went through a slide show highlighting findings of the study.

During the presentation, Director Baliel and Director Russell requested that she update the study to reflect FCWD's 35-hour work week. The consultant added she can have the new figures by end of day 04.09.2024.

Continuing with her presentation, the Consultant noted that FCWD is behind on base pay, total cash, and total compensation. Adding that one of the biggest issues on the compensation is the health insurance, noting that the District's contribution is \$1,340 and the labor market average is \$2,452. All the agencies she surveyed contribute to health

insurance in addition to dental, vision, and life insurance. The District only contributes to health insurance.

Concluding her presentation, she noted that reiterated what the District was behind on and offered ideas on how other agencies go about moving forward with their employee compensation and benefits, but added that it is ultimately up to the Board on how they decide to move forward with the information presented.

5. CONSENT CALENDAR

Director Johnson made a motion to approve all segments of the consent calendar.

Attorney Bernadette mentioned the Board needs to give opportunity for Public Comment on every Agenda Item. Director Russell asked if there was any public comment.

No Public Comment.

A. Minutes –

- 1) August 14, 2023 – Revised**
Not approved.
- 2) September 11, 2023**
Not approved.
- 3) September 19, 2023**
Not approved.
- 4) October 4, 2023**
Not approved.
- 5) October 10, 2023**
Not approved.
- 6) October 30, 2023**
Not approved.
- 7) November 13, 2023**
Not approved.
- 8) November 27, 2023**
Not approved.
- 9) November 30, 2023**
Not approved.
- 10) December 11, 2023**
Not approved.
- 11) December 20, 2023**
Not approved.
- 12) February 12, 2024**
Not approved.
- 13) February 29, 2024**
Not approved.
- 14) March 11, 2023**
Not approved.

Director Russell stated at the March 11, 2023, Board Meeting under “Well Rehabilitation” she vehemently states she requested General Manager Leggette to submit a letter to Hedman requesting a refund of the electrical panel and she wants that corrected in the Minutes.

Discussion ensues on clarification of refund and status of the electrical panel. Electrical panel is supposed to be shipped by the end of May according to electrician present at meeting. Director Heimericks suggests that if panel is not shipped that the Board stay course and get a refund and look elsewhere for the work.

Director Johnson made a motion to approve the Consent Calendar having pulled the March 11 Meeting Minutes for further inspection and to accept the remaining Consent Calendar as presented.

Director Heimericks second the motion.

Board not all in favor. Votes as follows:

Director Johnson – YES

Director Heimericks – YES

Director Baliel – NO

Director Schopf – NO

Director Russell - NO

**Secretary's Note: Upon reviewing the audio from the March 11, 2023 Board Meeting beginning at 23 minutes 56 seconds and ending at 42 minutes 7 seconds, Director Russell at no point during the meeting requests General Manager Leggette to write a letter to Hedman formally requesting a refund. Approved by a unanimous vote of the 4 Board Members present, General Manager Leggette's only direction was to contact Hedman and notify them of the Board's request of a refund for the electrical panel.*

B. Accounts Payable

C. Adjustment Report

Director Heimericks made a motion to approve the Accounts Payable and the Adjustment Report.

Director Johnson second the motion.

Board not all in favor. Votes as follows:

Director Heimericks – YES

Director Johnson – YES

Director Baliel – Abstained from voting claiming he had not looked at the reports.

Director Schopf – Stated he did not look at it.

Director Russell – YES

Accounts Payable and Adjustment Report approved by a majority vote.

6. WELL REHABILITATION

Director Russell asked if the Fletcher Well is being tested then why is the District flushing the well. General Manager Leggette noted that you do not want the water to get stagnant inside the well so periodically the District needs to flush the well. For water quality you need to flush.

There was discussion regarding the well at the Post Office.

A rep with Hedman stated that once the panel is shipped and then received, that the panel can be installed within a week.

French Well is complete and water will be tested.

7. 5-YEAR STRATEGIC PLAN

General Manager Leggette noted this company did the study for the District back in 2019. The information was provided to the Board and the Board decided to table this and ultimately took no action. The District spent \$10K for nothing.

Director Johnson made a motion to contract with Barle Wells Associates at a cost not to exceed \$21,000.

Director Heimericks second the motion.

Board not all in favor. Votes as follows:

Director Johnson – YES

Director Heimericks – YES

Director Russell – YES

Director Schopf – NO

Director Baliel – ABSTAIN

Motion passed by a majority vote. The Board will Contract with Bartle Wells Associates.

8. PLAN FOR EMPLOYEE & DEPENDANTS INSURANCE

Discussion stopped on this Agenda Item.

9. STATUS OF TRUCK PURCHASE

General Manager Leggette noted that the District is getting a discount with Chevy for a diesel truck.

Director Russell noted that truck purchases would need to be zero emissions vehicles.

Director Johnson clarifies that the District will need more money for the purchase of the truck to accommodate the truck and cab for the truck. General Manager Leggette said he would be willing to postpone office upgrades in order to buy a truck that is essential for District operations.

Director Heimericks requests that General Manager Leggette give the Board costs for the new truck and agrees that the Board should postpone office upgrades to afford the purchase of the new truck.

10. PROPOSED 2024/2025 BUDGET

No reportable action.

11. EMPLOYEE HANDBOOK

No reportable action.

12. MANAGERS REPORT

For the week of March 11-15, the District had two service line repairs, two meter upgrades, flush all the dead ends except for two, got online training for employees, amongst other work.

Week of March 18-29, the District had to repair several leaks and completed some patch paving, relocated equipment, and got a storage yard to store District equipment.

Week of April 1-5, the District installed the conduit for the electrical panel, completed four more upgrades, and did a lot of maintenance on District equipment.

Director Heimericks asked if the EPA report will be completed in May as previously discussed. General Manager Leggette ensured the report will be completed on time by the end of May.

DIRECTORS COMMENTS & SUGGESTIONS

Director Russell notified the Public of a meeting at the Historical Society on April 17 with Sacramento County to discuss building of low-income housing.

**13. OPPORTUNITY FOR PUBLIC COMMENT ON CLOSED SESSION ITEM
(Gov. Code § 54954.3(a))**

No Public comment.

14. CONVENE CLOSED SESSION

A. Arrow Construction Litigation

Closed session convened at 8:43PM.

15. RECONVENE OPEN SESSION

Open Session reconvened at 8:52PM.

16. IF APPLICABLE, PUBLIC REPORT OF (1) ACTION TAKEN DURING CLOSED SESSION, IF ANY, AND (2) VOTE OR ABSTENTION ON THE ACTION OF EVERY BOARD MEMBER PRESENT (Gov. Code § 54957.1(a))

Board took no reportable action.

ADJOURNMENT: 8:54PM

Respectfully submitted by:

Edmond J. Leggette

General Manager/Secretary to the Board