

**FLORIN COUNTY WATER DISTRICT  
GOVERNANCE COMMITTEE MEETING MINUTES  
7090 McComber Street  
Sacramento, CA 95828  
WEDNESDAY, DECEMBER 3, 2025  
1:00PM**

**1. CALL TO ORDER**

Vice President Parvis called the meeting to order at 1:00pm.

**2. NAMES OF COMMITTEE/OTHER PARTICIPANTS**

Jim Parvis – FCWD Board Vice President  
Edward Taylor – FCWD Board Director  
Edmond Leggette – FCWD General Manager

**3. GOVERNANCE COMMITTEE ROLES**

Director Taylor would like to take the Roles and Responsibilities of the Governance Committee and turn that into a Policy Document for current and future Directors. This will be taken to the Board for a formal vote.

Committee agreed to use the summary of differences definitions for Governance and Policy Committees to be used as the FCWD Board Committee Assignments.

**4. REGULATORY COMPLIANCE**

See Agenda Item 3 note.

**5. DISTRICT/COMMITTEE OVERSIGHT**

Committee will formalize administrative services request form. This document will be used by Directors to submit to General Manager for administrative services. This will be brought to the Board for approval.

**6. DISTRICT ORDINANCES**

Documents are under review. Discussion/Action tabled until next Board Meeting.

On Agenda for the next Board Meeting is presentation of Director Onboarding Program and Checklist.

**ADJOURNMENT: 2:16PM**

**Respectfully submitted by:**

**Edmond Leggette**

General Manager/Secretary to the Board