

**FLORIN COUNTY WATER DISTRICT
GOVERNANCE COMMITTEE MEETING MINUTES
7090 McComber Street
Sacramento, CA 95828
WEDNESDAY, DECEMBER 3, 2025
1:00PM**

1. CALL TO ORDER

Vice President Parvis called the meeting to order at 1:00pm.

2. NAMES OF COMMITTEE/OTHER PARTICIPANTS

Jim Parvis – FCWD Board Vice President
Edward Taylor – FCWD Board Director
Edmond Leggette – FCWD General Manager

3. GOVERNANCE COMMITTEE ROLES

Director Taylor would like to take the Roles and Responsibilities of the Governance Committee and turn that into a Policy Document for current and future Directors. This will be taken to the Board for a formal vote.

Committee agreed to use the summary of differences definitions for Governance and Policy Committees to be used as the FCWD Board Committee Assignments.

4. REGULATORY COMPLIANCE

See Agenda Item 3 note.

5. DISTRICT/COMMITTEE OVERSIGHT

Committee will formalize administrative services request form. This document will be used by Directors to submit to General Manager for administrative services. This will be brought to the Board for approval.

6. DISTRICT ORDINANCES

Documents are under review. Discussion/Action tabled until next Board Meeting.

On Agenda for the next Board Meeting is presentation of Director Onboarding Program and Checklist.

ADJOURNMENT: 2:16PM

Respectfully submitted by:

Edmond Leggette

General Manager/Secretary to the Board