

**FLORIN COUNTY WATER DISTRICT
POLICIES AND PROCEDURES COMMITTEE MEETING MINUTES
7090 McComber Street
Sacramento, CA 95828
THURSDAY, DECEMBER 4, 2025
1:00PM**

1. CALL TO ORDER

Vice President Parvis called the meeting to order at 1:00PM.

2. NAMES OF COMMITTEE/OTHER PARTICIPANTS

Jim Parvis – FCWD Board Vice President
Edward Taylor – FCWD Board Director
Edmond Leggette – FCWD General Manager
Dawn Leggette – FCWD Office Manager

3. DISTRICT RESERVE POLICY

Committee agreed on the categories outlined in the CIP to align with suggested reserve funds accounts. Committee will refer back to District's Accountant on how reserves will be funded. Reserve funds to be maintained in LAIF accounts until further notice. Committee will establish procedures for eventual use of funds (by GM as approved by Board) at a later date.

4. POLICY COMMITTEE PLANNED FOCUS AND SCHEDULING FOR 2026

Dates to be determined.

ADJOURNMENT: 2:14PM

Respectfully submitted by:

Edmond Leggette

General Manager/Secretary to the Board